

# ONLINE LEGAL PRODUCTS, LEGAL AUTOMATION AND DOCUMENT MANAGEMENT PACKAGES

We offer our clients convenient options to automate their repetitive legal document- and agreement needs.

## Why?

- It is much more cost effective than employing someone or outsourcing your day to day requirements
- It reduces time spent on legal administration and contracting
- Minimising the human error by facilitating the accurate completion and preparation of documents and agreements



- Ensures consistency and standardization of legal documents and agreements and thereby helps build a solid reputation
- · Frees up the time of your legal team to focus on more serious matters
- It ensures that key compliance aspects are addressed and expensive legal bills often resulting from poor administration are significantly minimised

#### **Our solutions**

We offer an "out of the box" solution for start-ups, small businesses, SME's and individuals. For more information about Contracts4Biz: <a href="https://www.schoemanlaw.co.za/online-legal-services/">https://www.schoemanlaw.co.za/online-legal-services/</a>

For larger businesses, or if these solutions do not suit your specific needs, we offer a bespoke solution.

\*\* Drafting / Editing / Creation and later updates of the Documents and Agreements so required, are estimated on a case by case basis, and are not included in the below costs. For a personalised quote please contact us at <a href="mailto:automation@schoemanlaw.co.za">automation@schoemanlaw.co.za</a> or <a href="mailto:enquiries@schoemanlaw.co.za">enquiries@schoemanlaw.co.za</a>

### Once - off costs:

DESCRIPTION	FEE (VAT excl.)
Setup costs (1 - 5) templates (includes 1 hour onsite training)	R 7 250 plus VAT
Setup costs (6 - 10) templates (includes 1 hour onsite training)	R 11 500 plus VAT
Setup costs (11 and more) templates (includes 1 hour onsite training)	R 21 500 plus VAT

## **Recurring costs:**

DESCRIPTION	FEE (VAT incl.)
Annual review **excludes actual Drafting/Editing/Creation <u>BUT</u> includes 1.5 hour review meeting and minor optimization (limited to 1 hour)	R 6 950
Monthly subscription (12 months) 1 – 5 templates (2 logins)	R 975
Monthly subscription (12 months) 6 – 10 templates (2 logins)	R 1 695
Monthly subscription (12 months) 11 and more templates (2 logins)	R 2 495

## Rates and optional extras:

DESCRIPTION	FEE (VAT excl.)
Additional onsite training	R 1 550 plus VAT per hour

For an appointment please call: 0214255604 or click here: <a href="https://outlook.office365.com/owa/calendar/SchoemanLawInc@schoemanlaw.co.za/b">https://outlook.office365.com/owa/calendar/SchoemanLawInc@schoemanlaw.co.za/b</a>

For more information please email us at: <a href="mailto:enquiries@schoemanlaw.co.za">enquiries@schoemanlaw.co.za</a>

See <a href="http://www.schoemanlaw.co.za/services/">http://www.schoemanlaw.co.za/services/</a> for a list of all our legal services

We also distribute a convenient (free) monthly electronic newsletter containing the latest legal updates, interesting facts and news regarding our practice. To subscribe please go to our website.

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